TAX INVOICE

Shop name _____ **GSTIN** _____

Address _____ **Phone** _____

Bill no. _____ **Date** _____

Customer _____ **Mobile** _____

Customer GSTIN (if registered) _____ **Place of supply (state)** _____

Delivery address _____ **Khata (account) name** _____

Sr	Item	Unit	HSN	Qty	Rate ₹ (per unit)	Discount ₹	Taxable value ₹	GST %	CGST ₹	SGST ₹	Amount ₹
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
Total											

Amount in words _____

Paid by Cash / UPI / Card / Udhaar

Old udhaar (before this bill) _____

Total udhaar now _____

Round off	
Grand total	

Type rates before GST. GST % is filled in with 5%: make it 0% on loose rice, atta and dal, 18% on detergent and 40% on sweetened cold drinks. Loose goods: write “kg”, “g” or “L” in Unit and the rate per kg or litre; 0.75 kg works on paper and in Excel.

GST from 22 September 2025: rice, atta and dal sold loose 0%; pre-packaged and labelled (up to 25 kg) 5%. Sugar, edible oil, tea, ghee, biscuits, namkeen, chocolates, bath soap, toothpaste and hair oil 5%. Detergent 18%. Cold drinks with added sugar 40%. Confirm rates with your CA.

Thank you, visit again

Signature _____

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